Clifton Town Meeting

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INTRODUCTION

1977

The Records

Dating from 1961 to 1977, the records of the Clifton Town Meeting (CTM) were created by the organization’s Board of Trustees, its various committees and officers, other neighborhood and community councils, and various Cincinnati governmental bodies. The Clifton Town Meeting records illustrate the varied activity of the Clifton neighborhood, the evolution and development of a community organization and its relationship to the larger urban community of Cincinnati. In particular, the records reveal the origins and problems of neighborhood-controlled community planning, the prospective uses of zoning, the various attempts to preserve the image of Clifton’s nineteenth-century “village” past (in one case, via retention of gas lighting), and the existing traffic and education conditions of the Clifton community during the 1960s and 1970s. Also, the records highlight the development of other Cincinnati neighborhood and community councils during this period.

The records of the Clifton Town Meeting were accessioned by the Special Collections Department of the University of Cincinnati Library in 1977. Periodically, other materials dated from 1977 will be deposited in the Department and increase the scope of the present collection. The Clifton Town Meeting records are part of the University of Cincinnati’s Urban Studies Collection of manuscripts and archival material.

There are no restrictions as to access and use placed on the Clifton Town Meeting records.
The Clifton Town Meeting

During the 1960s, urban America seemed to be confronted with a series of crises that threatened it with destruction. Levels of crime and industrial pollution appeared to multiply yearly and ravage the social and visual environment. Transportations and urban core housing deteriorated with alarming rapidity. Even efforts to renew the city had unfortunate consequences: multimillion-dollar economic improvements did not equally benefit the diverse communities residing in the city’s core area. The American city thus seemed an unstable governmental unit, decadent and self-destructive, a decaying remnant of the first half of the twentieth-century.¹

Catalyzed by this sense of urgency, the Clifton Town Meeting was established in the spring of 1961 to be a community organization dedicated to preserving the Clifton residential suburb as a “desirable neighborhood” of Cincinnati. The Clifton Town Meeting further seeks to promote the cohesiveness of the neighborhood and community, though it advertises to other sections of the city the opportunities for “gracious living” in Clifton.

Cincinnati’s 1961 plan to renovate the Avondale-Corryville area was one primary factor in the creation of the Clifton Town Meeting. At that time, Clifton members of the Cincinnati chapter of the League of Women Voters conducted a thorough study of the city’s renewal plan, and in April 1961, this group met with Charles Stamm, Director of Urban Development for Cincinnati, in order to discuss the Avondale renovation project and its relation to Clifton. Stamm elaborated on what he saw as a need for the creation of a semi-governmental neighborhood organization that would represent Cincinnati’s various suburbs and express their communities’ interests and needs to city council. Stamm expressed hoped that such organizations could assist the city in devising and implementing its renewal plans. Thus, Stamm’s comments proved influential and encouraging to the women of the League, for they “decided to take a look at Clifton as a residential community.”

However, the principal factor in the creation of the Clifton Town Meeting revolved around the city’s traffic plans for Clifton and the construction of Interstate-75 through Cincinnati. During the early 1960s, the city began to complete its portion of the federal interstate highway that would extend from upper Michigan to mid Florida. In planning the route of this thoroughfare, the city originally proposed to direct it through the suburb of Clifton (via Clifton

Avenue from a Spring Grove Avenue interchange), into the downtown core area, and thence to the riverfront bridges and Kentucky. In that manner, city planners anticipated the creation of a freeway system inside the city, not around it, though doing so would bisect certain neighborhoods via widened streets and increased automobile traffic.

During May 1961, some Clifton residents objected to the physical desecration such a highway route would bring to their community. Charging that the plan would permanently dissolve the physical and aesthetical integrity of the Clifton community, as well as devalue property and trigger a wholesale shift of one portion of Cincinnati’s population to the semi-rural areas of Hamilton County, this group began to organize the Clifton Town Meeting. On May 4th, a steering committee was formed and charted the path toward establishing the Clifton Town Meeting. Participants included residents of Clifton, some affiliated with the University of Cincinnati’s Community Planning Department, and a representative from the city planning firm of Landislas Segoe Associates. By September, this steering committee conducted a community meeting, attended by some five hundred and fifty Clifton residents, and so the Clifton Town Meeting began to function as a community-welfare organization and fight city hall.

Throughout the 1960s, Clifton Town Meeting was kept busy by many community problems, stemming from both Clifton residents and city government. Cincinnati’s periodic attempts to remove all obsolete lighting in the city, including Clifton’s gas lights, provoked the Clifton Town Meeting to defend its community and try to preserve the remnants of Clifton’s “village” history. Between 1961 and 1977, the city and Clifton Town Meeting conducted an ongoing battle as to whether the gas lights should be financed by the city—and thereby be removed due to high maintenance costs—or whether their financial responsibilities should be accorded to property owners. Some Clifton residents even suggested that the city had to maintain the lights, a stipulation emanating from the Clifton-Cincinnati annexation agreement of 1896. By 1977, the gaslights issue was still burning in Clifton, as well as in other city neighborhoods that possessed them.

Zoning as a tool for shaping the social patterns of the community was another popular concern of Clifton residents and the Clifton Town Meeting. Desirous of preserving the Clifton
neighborhood as one of “single-family houses”—consequently occupied primarily by middle-class, married persons—the Clifton Town Meeting crusaded to better Clifton by zoning. Though they denied that racial exclusiveness was an objective of periodic zoning activity, the Clifton Town Meeting zoning plans sometimes appeared as a bulwark against community migration, especially Cincinnati’s Black neighborhoods. At any rate, zoning was a sine qua non of the Clifton Town Meeting of the period 1961-1969.

Paralleling the city’s activity of 1948, the Clifton Town Meeting attempted to create a master plan for the Clifton community, and though the period between 1961 and 1975 witnessed several attempts to create general interest in a long-range plan, only in 1973-1974 did planning enthusiasm grow sufficiently strong to prompt any action. In cooperation with graduate students from the University of Cincinnati’s Department of Community Planning, the Clifton Town Meeting conducted a survey of Clifton’s community needs and priorities with respect to remaining a desirable residential suburb of Cincinnati. In spring 1974, the graduate students revealed the results of this survey, and the Clifton Town Meeting called for an intensive study of Clifton’s existing conditions and its interests for community life during the next generation. As the Clifton Town Meeting remarked, “Despite Clifton’s long history of doing its own community planning, too often Clifton planning was piecemeal and reactive to forces not of the community’s own initiative. The CTM Board of Trustees decided to begin a long-term community planning process for Clifton that would be comprehensive...” The result of the study was *The Clifton Community Plan* (1976), which again asserted Clifton’s right—as conceived by the Clifton Town Meeting—to define its own community interests and preserve its community heritage. *The Clifton Community Plan* seemed the logical result of the Clifton Town Meeting’s function as a community-welfare organization, and it was the crowning achievement of the Clifton Town Meeting’s sixteen-year history.

The records of the Clifton Town Meeting consist of those generated by the organization of members thereof and those that were created by other Cincinnati and suburban community organizations and collected by the Clifton Town Meeting. These records span the years 1961-1977, but the bulk of this material covers the years 1961-1968. Only since 1973, with the interest created by the community planning study, does the amount of records preserved show a sharp increase. The Clifton Town Meeting records include the following seventeen series: Creation of the Clifton Town Meeting; Clifton Neighborhood Master Plan, 1961-1976; Board of Trustees
material; Correspondence; Membership, Election, and Community Meetings, 1961-1977; Newsletters and News Clippings; Publicity and Promotional material; Clifton Business Community, 1961-1968; and Use and Zoning in Clifton; Schooling in Clifton; Traffic in Clifton; Cincinnati and Suburban Community Organizations, 1961-1975; Publications and Brochures; Photographs and Memorabilia; and Oversize Maps.

The records include various types of material, such as letters, surveys, committee reports, news and publicity items, advertisements, addresses and speech working notes, and secondary publications. Reports, either generated by the Clifton Town Meeting or other Cincinnati community councils, plus correspondence, seem to be the predominant types of material in the Clifton Town Meeting records. Most of the correspondence is between Clifton Town Meeting, or certain members of it, and city government. There is also a large amount of general or miscellaneous correspondence from the Clifton community at large, and, to a degree, it reveals the opinions of the general populace about with regard to such issues as Clifton’s racial minorities, housing and zoning disputes, and general complaints about the visual environment. This correspondence reveals other subject concerns of Clifton, such as the future of urban gaslights and the Ludlow business district, which one urban developer wanted to turn into “one big shopping mall.” The reports follow similar subject lines and consist primarily of working papers and finished documents.

The records also contain a small amount of material demonstrating Clifton Town Meeting’s function as an organizer of community activities and events. While the amount of the material is quite small, it nonetheless demonstrates that Clifton Town Meeting conceived of itself as an organization devoted to creating a cohesive neighborhood, one that was filled with exhibitions of Clifton’s accomplishments and talent and exemplified Clifton’s community spirit. This series expresses the ordinary activities of a neighborhood, from trimming the Clifton Christmas tree to planting trees on Arbor Day.

Not surprisingly, the predominant theme contained in the Clifton Town Meeting records is the need to preserve Clifton as a “desirable place to live,” the overriding function of the Clifton Town Meeting, expressed in nearly every activity of the organization. Consequently, the Clifton Town Meeting records possess abundant informational value in this regard on a variety of subjects—land use and zoning, traffic, neighborhood schools, and lighting needs. Yet in attempting to preserve the Clifton neighborhood, the Clifton Town Meeting revealed what it
conceived its primary function and identity was—that of a community government. The evidential value of the records are thus equally as rich and pose an interesting problem for Clifton Town Meeting’s history: how can it act like a semi-governmental body for Clifton when its membership is restricted to those who pay dues?

Other collections of material within the Special Collections Department may supplement the Clifton Town Meeting records. The collections of William Jenike and Walter C. Langsam are of possible importance since both were affiliated with Clifton Town Meeting during the 1960s. Then too, the papers of Charles Stamm would be of primary importance in evaluating the reasons for the creation of Clifton Town Meeting. Outside of the University of Cincinnati, the records and archives of Cincinnati city government and various suburban community councils appear of importance in supplementing the Clifton Town Meeting material. The city offices of Safety and Traffic, Urban Development, City Planning Commission, and the Cincinnati School Board might yield some materials and information bearing to the establishment and growth of the Clifton Town Meeting and the problems facing the Clifton community during the 1960s and 1970s. The papers of the various community councils would be helpful for evaluating the interrelationship of Cincinnati’s neighborhood representatives and also for judging the success of the Clifton experiment in community “government.” Presently, the Special Collections Department is engaged in a plan to secure the records of many community councils and document the growth of urban and suburban Cincinnati and America. Finally, such Cincinnati organizations as the Better Housing League and the League of Women Voters may possess interesting and valuable information on the problems facing Cincinnati’s communities over the past fifteen years.

While the records adequately document the function of the Clifton Town Meeting, they do not clearly show how the organization was accepted by the Clifton community as its spokesman. Nor do the Clifton Town Meeting records demonstrate to a great extent the organizations influence on city hall. The move to let community councils help the city formulate its plan was a major development in Cincinnati history of the 1960s. However, the Clifton Town Meeting records must be supplemented by other community council records to evaluate the importance of such a federating process. On the other hand, they may have some relative importance in discerning the origins of decentralization in American government at the city level, a phenomenon that appears in conjunction with the centralizing of government power at the federal level. Social historians, as well as urban historians, would find some value in the
Clifton Town Meeting records. They are further useful for documenting the role of women in American government of the twentieth-century. Finally, the records of the CTM are valuable to the organization itself. They provide a clear guide as to its past, its accomplishments, along with shortcomings, and what needs to be done in the future to secure Clifton’s identity as a “desirable place to live.”

Series Arrangement

The following is the principal arrangement and description of the Clifton Town Meeting records, 1961-1977.

1. CREATION OF THE CLIFTON TOWN MEETING, 1961-1962: arranged alphabetically; containing the Clifton Town Meeting constitutions: 1961-1977; the files of the Steering/Planning Committee, which contain minutes, reports and miscellaneous correspondence; and the hearings of city council in April 1962, regarding the widening of Clifton Avenue for expressway traffic.

2. CLIFTON TOWN MEETING—CLIFTON NEIGHBORHOOD MASTER PLAN, 1961-1972: arranged chronologically; containing studies of Clifton needs for community development, the majority of the material being working papers related to the creation of the Clifton Community Plan of 1976; and correspondence between representatives of Landislas Segoe, planning firm, and the Clifton Town Meeting, such latter material comprising the master plans generated between 1961-1974.


4. CLIFTON TOWN MEETING—CORRESPONDENCE: arranged alphabetically and chronologically; the essence of this series consisting of general complaints received by the Clifton Town Meeting from Clifton residents: 1962-1975; general correspondence with city council: 1961-1975; miscellaneous correspondence from Clifton residents and members of other communities (note: this file may be quite useful in determining the various sentiments of Clifton residents toward the Clifton Town Meeting, particularly with regard to some of the
problems it was requested to deal with, e.g. “odor nuisance,” and the effectiveness of the Clifton Town Meeting in representing the community’s problems to the city)

5. CLIFTON TOWN MEETING—MEMBERSHIP, ELECTIONS, AND COMMUNITY MEETINGS, 1961-1977: arranged alphabetically; containing the minutes from the annual community meetings: 1961-1965, 1971, 1974; the results from the elections to the Board and to the various offices of Clifton Town Meeting, 1966-1977; and material concerning the growth of membership during the period 1964-1977 in the form of membership lists (note: this material is valuable in charting the social position of the Clifton Town Meeting members and their position within Clifton Town Meeting, with the assistance of William’s Directory: 1966-1977)

6. CLIFTON TOWN MEETING—NEIGHBORHOOD ACTIVITIES AND RELATIONS: arranged alphabetically; containing studies, reports, advertisements, and surveys on the varied neighborhood activities promoted by the Clifton Town Meeting (note: this file is valuable for limning the daily life of Clifton as recorded by the Clifton Town Meeting)


8. CLIFTON TOWN MEETING—PUBLICITY AND PROMOTIONAL: arranged alphabetically; containing various publicity items, such as radio-television editorials distributed by the Clifton Town Meeting, topics including traffic, schools, and zoning in the Clifton area; also, an interesting booster-type document explaining why a Clifton resident should join Clifton Town Meeting


10. GAS LIGHTING IN CLIFTON, 1961-1977: arranged alphabetically; consisting of reports and various studies about the city’s attempts to remove gaslights from residential neighborhoods: 1961-1977; also, some news clippings which document the city’s activities in this area: 1962-1967, 1974-1977; produced in part by members of the Clifton Town Meeting
who were not acting in an official capacity for the organization; a large part of which originates from the office of the Cincinnati City Manager

11. LAND USE AND ZONING IN CLIFTON: arranged alphabetically; consisting of four subdivisions: environmental, housing, zoning, and urban renewal; covering the period 1960-1974; mostly in the form of reports or studies, hearings, surveys, correspondence, and maps; much of which reveals the functions of the Clifton Town Meeting in preserving the desirable qualities of a single-family neighborhood; mostly originating from outside the Clifton Town Meeting but also containing the responses of the organization to the problems of zoning changes and urban development of Clifton

12. SCHOOLING IN CLIFTON; arranged chronologically; containing the records of the Clifton Town Meeting Schools Committee and the Parent Teacher Association newsletters of Clifton Elementary School: 1961-1963, 1973-1974

13. TRAFFIC IN CLIFTON; arranged alphabetically and chronologically; containing the records of the Clifton Town Meeting Traffic Committee: 1962-1974; miscellaneous proposals and reports dealing with Clifton traffic conditions: 1961-1967; and correspondence with city officials with regard to traffic in Clifton: 1962-1964; mostly originating from city offices

14. CINCINNATI AND SUBURBAN COMMUNITY ORGANIZATIONS, 1961-1975; arranged alphabetically; containing information collected by the Clifton Town Meeting on various community councils: 1961-1975, and on various Cincinnati organizations, such as the League of Women Voters and the Better Housing League (note: this file is good for documentation of Clifton’s growing interrelationship with other similar community organizations and for documentation of the growth of community “government” or the federating process in Cincinnati

15. PUBLICATIONS AND BROCHURES; arranged alphabetically; containing the secondary publication of the Clifton Town Meeting, concerning the history of Clifton; and the booklet “Clifton: Neighborhood and Community in an Urban Setting: A Brief History,” by Henry D. Shapiro and Zane L. Miller, professors of history at the University of Cincinnati

16. PHOTOGRAPHS AND MEMORABILIA; arranged alphabetically; containing various pictures of Clifton Town Meeting officials and Clifton society, life, homes, and landscape; collected by the Clifton Town Meeting and/or given to it; some of which is dated, though a majority of the photographs are snapshot size and undated
17. OVERSIZE MAPS; arranged by map number; collected by the Clifton Town Meeting during its fifteen-year history; (note: consult map container listing for a full description of these maps; however, they are of streets, zoning outlines; and city planning maps; consult container listing for location of maps in special collections)

INVENTORY

Box 1

*Creation of the Clifton Town Meeting*

2. Steering/Planning Committee: 1961-1962

*Clifton Town Meeting—Clifton Neighborhood Master Plan, 1962-1976*

5. Needs and priorities of Clifton: 1974
7. Report critique
10. Task Force III, Human Services and Education: 1975
11. Clifton preliminary existing conditions study: 1975
12. *Clifton Existing Conditions Study—The Clifton Plan*: 1976, draft copy

Box 2

*Clifton Town Meeting—Clifton Neighborhood Master Plan, 1962-1976*

15. Correspondence: letters received, A-Z; letters sent: 1962-1977
17. Foundations and bequests

Clifton Town Meeting

**Clifton Town Meeting—Correspondence**


Box 3

**Clifton Town Meeting—Correspondence**


**Clifton Town Meeting—Membership, Elections, and Community Meetings, 1961-1977**


**Clifton Town Meeting—Neighborhood Activities and Relations**

26. Arbor Day


28. Christmas Tree trimming: 1974


30. Clifton racial minorities

31. Leaves and litter

32. Memorial Day parades: 1967-1974

33. Miscellaneous: 1974-1976

34. Miscellaneous Clifton organizations

35. Miscellaneous Clifton streets: Juergens Avenue, McAlpin Avenue, Wood Avenue

36. Pet Shows

37. Probasco Fountain rededication


39. University of Cincinnati dormitory proposals

40. Volunteers, special events
Box 4

*Clifton Town Meeting—Newsletters and News Clippings*


Box 5

*Clifton Town Meeting—Newsletters and News Clippings*

41. (continued) Newsletters: 1962-1977


*Clifton Town Meeting—Publicity and Promotional*

43. Editorials and mailers

44. “Why Join CTM?”

45. Miscellaneous

*Clifton Business Community, 1961-1968*

46. Clifton Town Meeting Business Area Committee, miscellaneous reports and studies: 1961-1965

47. Clifton Business Men’s meeting minutes: 1967-1968

48. Clifton Merchants lists: 1961-1963

*Gas Lighting in Clifton, 1961-1977*


50. Lighting survey: 1962

51. “Study of Problems Dealing with Residential Lighting”: 1965


*Land Use and Housing in Clifton*


54. Clippings and brochures: housing

55. Clifton Town Meeting Housing Committee, miscellaneous reports


Box 6
Land Use and Housing in Clifton

56. (continued) Cincinnati Housing Strategy Reports: 10-10a, 11-13: 1973
60. News clippings: 1966-1967
61. Sacred Heart Landbank request, in a blue binder: 1974

Box 7

Land Use and Housing in Clifton

63. Miscellaneous streets: surveys: A-L, M-Z
64. Thriftway-Shiloh controversy: 1961-1962
65. Women’s Club relocation: 1963-1969: proposals; correspondence: 1963; news clippings; and architectural drawings
66. Zoning code, Cincinnati: 1964
67. Miscellaneous zoning maps

Schooling in Clifton


Box 8

Traffic in Clifton

71. Clifton Town Meeting Traffic Committee reports: 1962-1974
72. Correspondence with city officials: 1962-1964

Cincinnati and Suburban Community Organizations, 1961-1975

75. Cincinnati Review
76. C.O.P.E.
77. League of Women Voters: Metropolitan Project: 1975: proposals; reports and newsletters;
   Imput ’75 Committee
78. Miscellaneous Cincinnati organizations
79. Miscellaneous neighborhood organizations
   Publications and Brochures
81. Histories of the Clifton community: miscellaneous
82. History of Clifton residences
83. “Clifton: Neighborhood and Community in an Urban Setting: A Brief History,” by Henry D.
   Shapiro and Zane L. Miller: 1976

Box 9
   Photographs and Memorabilia
84. Clifton Town Meeting official photographs
85. Clifton Town Meeting memorabilia
86. Clifton Homes and Landmarks: 8”x10”, gloss finish; 5”x7” and smaller; paper etchings
87. Clifton landscape
88. Clifton society and life: 8”x10”, gloss finish; 5”x7” and smaller; paper etchings

Oversize Maps
1. City plan 420 map
2. Area topographical map
3. Cincinnati street map
4. Street map: Woolper Avenue, Juergens Avenue, and Forest Avenue; zoning obsolete: 1932?
5. Street map: McAlpin Avenue; zoning obsolete: 1932
6. Street map: Bishop Avenue area; zoning obsolete: 1932
7. Clifton and surrounding area map
8. Street map: area south of Ludlow Avenue; zoning obsolete
9. Cincinnati master plan map
10. Dixmyth-Riddle cross-town route map, proposed
11. Clifton zoning map
12. Clifton land use map
13. Clifton area zoning map
14. Vine Street, Clifton area map
16. Burnet Woods, west to McMicken: map
17. 15th Ward map
18. Jefferson Avenue and hospital complex map
19. Avondale area map
20. Lafayette Circle and Avenue to Mill Creek map
21. Clifton—topographical map
22. Ludlow Avenue to Lafayette Avenue
23. Street map: Amazon and Egbert; zoning obsolete
24. Mill Creek area map
25. Map: proposed zoning: out of date
26. Large Clifton area map, mounted on canvas-like shade
27. Street map for study plan: Lafayette Avenue to Middleton Avenue: 1966
28. Street map: Bishop Avenue area
29. Map of the Village of Clifton, 1861: reprint

Clifton Town Meeting Bulletins
1. 1962: January-February, July, October, November
2. 1963: January-December
3. 1964: January, April, June-July, September-December
4. 1965: May, June-July, September-December
5. 1966: February, May, June-July, September-December
6. 1967: January-May, June-July, September-December
7. 1968: January-June, September-December
8. 1969: January-June, October-December
9. 1970: January-June, Summer, October-December
10. 1971: January-June, September-December
11. 1972: February-December
12. 1973: February-June, September-December
13. 1974: January, May, Summer, October-December
14. 1975: January-June, September-December
15. 1976: January-December: January-July, August-December
16. 1977: January-February, March, May, Summer, September-November
PRELIMINARY INVENTORY

Box 1
1. Clifton existing conditions study: 1970
2. Summaries of Hillside reports 1-6 of the Cincinnati Institute: November 1974
3. Hillside Landbank grant request, the Cincinnati Institute: 1974
4. Neighborhood conservation lessons from three cities
5. Community recreation facilities master plan study: 1964
6. Clifton community plan: December 1981
8. Study of problems dealing with residential street lighting: 9/29/1965
9. Cincinnati urban development: 1975
10. Cincinnati hillsides development guidelines: December 1975
11. The Clifton community plan goals and objectives
12. Reports, minutes, and correspondences from Clifton Town Meetings
13. Development corporations
14. Traffic and safety
15. Business districts
16. Hillsides
17. Historic
18. Recreation
19. Stern/elderly
20. Work program: budget process
21. Zoning
22. City contracts
23. Community assistance teams
25. Clean-up, Paint-up, and Beautify Committee

Box 2
1. Street light assessment: 1979
2. Clifton community plan
3. Community development block grant
4. Community gardens
5. NBD report: urban development
6. UMTA/Clifton Senior Planning
7. Clifton Town Meeting: Recreation Committee
8. Miami Purchase Association
9. Community Development Block Grants (CDBG)
10. Community coordinator
11. Housing and zoning
12. Community Work Plan (CWP)
14. Minutes and agendas for Clifton Town Meetings: 1978
15. Minutes and agendas for Clifton Town Meetings: 1979
16. Miscellaneous material from Clifton Town Meetings
17. Material on Clifton Town Meeting Memorial Day Parade: I
18. Material on Clifton Town Meeting Memorial Day Parade: II

Maps
1. Map of Ludlow Avenue, showing types of trees planted in area
2. Clifton community plan (Team 4)
3. Clifton HBD streetcase
4. Poster
5. Map of Clifton
6. Map of the Village of Clifton: March 1861
7. Map of new road behind Good Samaritan Hospital and Hebrew Union College
8. Map of lots of Clifton and Surrounding Areas
9. Map of McAlpin Avenue lot numbers with names of property owners
10. Miscellaneous maps
PRELIMINARY INVENTORY

Box 1
5. House tour: 1976
7. Tour houses publicity, AVG: 1978
PRELIMINARY INVENTORY

Box 1
1. Miscellaneous
2. Wendy’s legal documents
3. Clifton Town Meeting and Wendy’s
4. Clifton Town Meeting documents relating to Wendy’s
5. CCURC
6. Clifton Town Meeting complaints and brainstorming
7. Clifton Town Meeting orientation material: April-May, 1984
8. Clifton Town Meeting current materials
9. Clifton Town Meeting annual meeting: 1982
10. Clifton Town Meeting: September 1983
12. 3668 Clifton Avenue
13. NHC workshops
14. Clifton Town Meeting, current issues for members: 1984
15. Clifton Town Meeting library
17. Clifton Town Meeting SNAP Review Board, Year V
18. Joyce’s materials
21. Membership Committee report
22. Area chairman: 1989
23. Membership
24. Membership
25. Nancy Shapiro
26. Additional copies of minutes, police reports, et cetera
27. Nancy Shapiro
28. Miscellaneous
29. Clifton school principal: 1983
30. Sarah: Clifton school evaluation
31. Clifton existing conditions study
32. Clifton community plan: May 1980
33. Clifton community plan: 1982
34. Clifton residential infill development study
35. Minutes and scraps
37. Clifton MulitAge Alternative: bulletin
INVENTORY

Box 1
1. Constitution and by-laws
   
   Minutes of the Board of Trustees Meetings
2. Minutes of the Board of Trustees meeting: April-December 1963
3. Minutes of the Board of Trustees meeting: 1964
4. Minutes of the Board of Trustees meeting: January-June 1965
5. Minutes of the Board of Trustees meeting: June 1966
6. Minutes of the Board of Trustees meeting: January-December 1971
7. Minutes of the Board of Trustees meeting: 1972
8. Minutes of the Board of Trustees meeting: 1976
9. Minutes of the Board of Trustees meeting: 1977
10. Minutes of the Board of Trustees meeting: 1978
11. Minutes of the Board of Trustees meeting: 1979
12. Minutes of the Board of Trustees meeting: June-December 1980
13. Minutes of the Board of Trustees meeting: January, March-May 1981
14. Minutes of the Board of Trustees meeting: 1982

Minutes of the General Meetings
15. Minutes of the general meetings: 1964
16. Minutes of the general meetings: 1965
17. Minutes of the general meetings: 1971-1972
18. Minutes of the general meetings: 1974
19. Minutes of the general meetings: 1975
20. Minutes of the general meetings: 1977
21. Minutes of the general meetings: 1978
22. Minutes of the general meetings: 1979
23. Minutes of the general meetings: 1980
24. Minutes of the general meetings: 1981
25. Minutes of the general meetings: 1982

Committees
26. Clean-up Committee minutes: 1979
27. Clean-up Committee report: undated
28. Clean-up Committee correspondence: 1979-1980
30. Communication Committee report: 1976
31. Alumni/Leadership (Community Leadership) Committee: 1984
32. Economic Review Committee minutes: 1977
33. Economic Review Committee correspondence: 1979-1984
34. Economic Review Committee report (two copies): 1977
35. Education Committee minutes: 1973-1979
36. Executive Committee minutes: 1976
37. Executive Committee minutes: February-November 1977
38. Executive Committee minutes: 1978
39. Executive Committee minutes: 1979
40. Historic Preservation Committee reports: 1980, undated
41. Historic Conservation Committee correspondence: 1975-1979
42. Housing Committee report: 1979
43. Housing and Zoning Committee minutes: 1977
44. Housing and Zoning Committee minutes: 1978
45. Housing and Zoning Committee report: 1977
46. Housing and Zoning Committee report: 1979
47. Housing and Zoning Committee report: 1980
48. Intergovernmental Affairs Committee report: 1976
49. Land Use Committee minutes: 1976
50. Land Use Committee report: 1976
51. Land Use Committee report: 1977
52. Membership Committee report: 1979
53. Committee of Names: 1984-1985
54. Nominating Committee meetings: 1976
55. Nominating Committee report: 1977
57. Planning Committee correspondence 1978-1980
58. Planning Committee report: no date
59. President’s report: 1963
60. Recreation Committee report: 1974
61. Recreation Committee report: 1977
62. Recreation Committee report: undated
63. Recreation Committee financial report: 1976
64. Recreation Committee correspondence: 1972-1980
65. Recruit a Community Coordinator Committee: 1981
66. Sacred Heart Committee minutes: 1977-1978
68. Safety Committee report: undated
69. Traffic Committee report: 1977
70. Treasurer’s report: 1963-1965
71. Treasurer’s report: 1975-1980
72. Zoning Committee report: 1964
73. Clifton Town Meeting correspondence: 1965-1979
74. Clifton Town Meeting correspondence: 1980
75. Clifton Town Meeting correspondence: 1981
76. Clifton Town Meeting correspondence: 1982
77. Attendance lists
78. Area meeting information

Box 2
Office Files
1. Adopt-a-Home Campaign
2. Better Housing League
4. Bulk rate mail: 1979-1980
7. Bulletins: 1982
8. Marsha Caplan
9. City of Cincinnati brochures
10. City funding requests: 1979-1980
11. Cincinnati Institute Hillside Landbank grant request: 1974
12. Cincinnati Hillside Landbank grants endorsements: 1974
13. Cincinnati Hillside Landbank grant documentation: 1974
15. Clifton environmental quality districts
16. Clifton Senior Citizen Multiservice Center: 1979
17. Committee lists
18. Committee membership surveys
19. Community Assistance teams: January 1979
20. Community coordinator: 1977
22. Community coordinator: December 1978
25. Community development block grant: 1980
27. Community development block grant, federal government “Housing & Development Reporter”: undated
29. Community development revolving loan fund
30. Community directions
31. Community resources
32. Community support work
33. Community work program: June 1977
34. Community work program: 1978
35. Community work program: 1979
36. Construction plan proposed by Bob Stern: 1977
37. Hearings and streetscape
38. Hillside development, Rue de la Paix
39. House tour: 1964
40. House tour: 1966
41. House tour: 1969
42. House tour: 1971
43. House tour: 1974
44. House tour: 1976
45. House tour: 1978
46. House tour photo: no date
47. Invest in Neighborhoods, Inc.
48. Memorial Day parade: 1965
49. Memorial Day parade: 1967
50. Memorial Day parade: 1968
51. Memorial Day parade: 1969
52. Memorial Day parade: 1970
53. Memorial Day parade: 1971
54. Memorial Day parade: 1973
55. Memorial Day parade: 1974
56. Memorial Day parade: 1975
57. Memorial Day parade: 1976
58. Memorial Day parade: 1977
60. National trust preservation
61. Neighborhood brochures

**Box 3**

*Office Files*

1. Neighborhood business district: 1976
2. Neighborhood business district: January-April 1977
3. Neighborhood business district: June 1977
4. Neighborhood business district: undated
5. Neighborhood housing and conservation
7. Neighborhood housing, Work and Events Task Force
13. ODT capital assistance grant, guide and form
14. OKI capital assistance grants: 1979
15. Ohio Garage information
16. SNAP: 1980
17. SNAP and NSP
18. Section 8 housing
20. Tax exemption application: 1978
21. Time and mileage logs
22. Urban Redevelopment Corps
23. Clifton Community Redevelopment Corps
24. Kennedy Heights Redevelopment Corps
25. Mount Auburn Redevelopment Corps
26. Urban homesteading program
27. Zoning: 1977
29. Zoning: 1979

*Reports*

32. “Cincinnati Housing Profile,” from the Cincinnati Planning Commission: 1982
33. “Cincinnati Urban Development”: 1985
34. “City of Cincinnati Capital Investment Program”: 1980-1984
35. “City of Cincinnati Coordinated City Plan”: December 1976
36. “Clifton: Appendix to the NBD Urban Design Plan”: 1977
38. “Clifton Community Plan”: May 1980
39. “Clifton Community Plan: Goals and Objectives”: 1975
40. “Clifton Community Plan,” preliminary draft: September 1979
41. “Clifton Existing Conditions Study”: 1979
42. “Preliminary Clifton Existing Conditions Study”: 1975
44. “Community Recreation Facilities Master Plan for Cincinnati Recreation Commission: Clifton Corryville, Clifton Heights/Fairview, University Heights”: 1974
45. “Comprehensive Park & Recreation Study of the Community of Clifton”: 1974

Box 4
One bag of bumper stickers and pins, “Improving Schools Together—Vote for Issues 3 & 4”: undated

Box 5

Binders

2. City Hall Open House Committee, 1984, notes
3. Miscellaneous newspaper articles
6. One folder: National Trust Historic Preservation
Clifton Town Meeting

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(US-90-5)

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INVENTORY

Box 1

1. Arn Bortz for Council Committee finance report: 1983
3. Citizens for Mann Committee finance report: 1983
5. Fellerhoff for Council Committee finance report: 1983
7. Luken for Council Committee finance report: 1983
8. Return Sterne Campaign Committee finance report: 1983
10. Strauss for City Council Committee finance report: 1983
11. Esquire Theatre renovation, architect’s plans: 1985
12. The Esquire Theatre budget: 1986
15. Clifton community plan
16. Clifton existing conditions study
18. Additional copies of Clifton Theatre Corporation
19. Correspondences and articles
20. Additional copies of correspondences, et cetera
22. Economic base market potential
23. Eminent domain: CD
24. Expenses, bills, and receipts
25. Cincinnati Film Society: 1987
26. The Movies, financing, conventional banks: 1986
27. Flyer
29. Neighborhood development demonstration program, grant application: 1984
30. Invest in Neighborhoods, grant application: 1985-1986
32. Clifton Town Meeting #3919, legal actions with regard to The Movies
33. Legal case (two folders): 1987

Box 2
1. Legal case
2. Letters
3. Limited partnership (two folders): 1985
4. Liquor permit: 1986
5. Clifton Theatre Corporation membership and board
6. Clifton Theatre Corporation minutes
7. Music for The Movies
10. Additional copies of clippings
11. Newspaper clippings
12. Notes and thoughts
13. Tony Palazzolo: 1986
14. The Movies, petitions (three folders)
15. EQD and city, public hearings
18. Additional copies of public hearings EQD documents
20. Clifton Theatre Corporation, tax return: 1985
21. Updates, Clifton living: 1986
22. Volunteers
23. Clifton Theatre Corporation volunteers and phone contacts
24. Wendy’s correspondence: 1984
25. Zoning
26. Zoning law and fast food restaurant, planning: 1984
27. F-F zoning panel

Box 3
1. Clifton Town Meeting #3913, legal actions regarding The Movies
2. Esquire Theatre real estate contracts
3. Franchise Developer, Inc. and Alvin Lipson, Trustee vs. The City of Cincinnati Town Meeting; nine volumes: 1984-1986
4. Clifton Clean-up Committee and Clifton Clean Team, program information and photographs: 1984-1985

Box 4
1. Greenup Day correspondence (two folders): 1989
2. Park Board Community Affairs Council
3. Mailing list: 1989
4. Meeting: February 1989
5. Greenup meeting: 3/14/1989
7. CUP, community fund application
9. Greenup Park Board voucher forms: undated
10. Greenup Distributions: Ault Park (Tom Blalock, Captain); Bellevue Hill Park (Mike Boylan, Captain); Burnet Woods (Kristi O’Donnell, Captain); Durham Center (Lenora Handra, Captain); Eden Park (Susan Scardina, Captain); Fernbank Park (Jane School, Captain);
Kennedy Park (Emily Suikes, Captain); Greenup Day, Mount Airy; Mount Echo Park (Mary West and Lenora Aandra, co-Captains); Mount Storm (Joe Schott, Captain); Pleasant Ridge (Don Johnson, Captain); Rapid Run Recreation Center (Bob White, Captain); Roselawn Arches (Caryl Fullman, Captain); Ryan Playfield (Steve Siemendinger, Captain); Seasingood Park/Martin Luther King/Stella Park (Georgie Davis, Captain); Stansbury Park (Connie Lorig and Tami Voss, co-Captains); Tanglewood Park (Cheryl Shelby, Captain); Westwood; Wilson Commons (Lenora Handra, Captain); Winton Commons/Hanaford Park (Geneva Stevens, Captain)

11. Greenup Day park plans
15. Greenup Day Cinti Flower Growers logo: 1988
17. Greenup Day, Dennis McKeonwn (NATORP)
18. Greenup Day, minutes of meetings: 1988
19. Greenup Day miscellaneous documents (2 folders)
20. Greenup Day list of nurseries and supplies for each park
21. Greenup Day proclamations by the Mayor of Fort Square
22. Greenup Day program
23. Greenup Day Cinti Growers promotion
25. Greenup Day, additional releases
26. Greenup Day park safety directors
27. Greenup Day small parks rec. report
28. Greenup Day, all park plans (two folders)
29. Greenup Day plant plans
30. Greenup Day safety
31. Greenup Day volunteer form/release form
32. Greenup Day, Alms Park
33. Greenup Day, Ault Park
34. Greenup Day, Bellevue Hill Park plans
35. Greenup Day, Bellevue Hill Park water and weed project
36. Greenup Day, bicentennial park programs
37. Greenup Day, Burnet Woods
38. Greenup Day, Fairview Park
39. Greenup Day, Fernbank Park
40. Greenup Day, Fort Square, Loveland
41. Greenup Day, Middle School Stage Day: 5/16/1998
42. Greenup Day, Hannaford Park
43. Greenup Day, Kennedy Heights Park
44. Greenup Day, Mount Storm
45. Greenup Day, Roselawn Arches
46. Greenup Day, Stansbury Park
47. Greenup Day, Westwood Town Hall
48. Greenup Day, Winton Commons
51. Greenup Day: 1987
52. Greenup Day, Ransohoff dedication program: 5/14/1988
53. Greenup Day, Ransohoff, Rabbi Alan D. Fuchs
54. Greenup Day, Ransohoff, honored guests mailing list
55. Greenup Day, Ransohoff invitation list,
56. Greenup Day, Jerry Springer
57. Greenup Day: 1987
58. Evaluation forms
59. Safety contracts, first-aid lists
60. Bellevue Park
62. Clifton Town Meeting, cleanup
63. Cincinnati campaign: 1982
INVENTORY

Box 1
5. Financial: paid bills, correspondence: 1982
9. Miscellaneous financial correspondence

Box 2
1. Cincinnati Institute’s proposal for a grant for Sacred Heart property
2. Clifton Town Meeting Sacred Heart Committee
3. Clifton Town Meeting journal
5. Insurance policy information: 1969-1979
6. Clifton summary
7. Appendix to Clifton NBD urban design plan
8. Clifton community plan and preliminary draft: 1979
9. Clifton existing study conditions
10. Clifton community plan goals and objectives: May 1975
11. Clifton Town Meeting bulletins, correspondence, proposals, memos, and programs: 1987
12. Treasurers report: 1979
13. Clifton Town Meeting reports: 1984-1986
15. Support workers timesheets: 1980
17. Time logs, receipts, forms: 1976
PRELIMINARY INVENTORY

Box 1

Minutes
1. Minutes: 1/10/1983
2. Minutes: 3/7/1983
5. Minutes: 9/12/1983
7. Minutes: 11/7/1983
8. Minutes: 12/7/1983
9. Minutes: 1/9/1984
10. Minutes: 2/6/1984
12. Minutes: 4/2/1984
13. Minutes: 5/7/1984
15. Minutes: 9/10/1984
16. Minutes: 10/1/1984
17. Minutes: 11/5/1984
18. Minutes: 12/3/1984
19. Minutes: 1/7/1984
24. Minutes: 7/1/1985  
26. Minutes: 10/7/1985  
28. Minutes: 12/2/1985  
29. Minutes: 1/6/1986  
31. Minutes: 2/10/1986  
33. Minutes: 4/7/1986  
34. Minutes: 5/5/1986  
35. Minutes: 7/7/1986  
37. Minutes: 10/6/1986  
40. Minutes: 12/1/1986  
41. Minutes: 12/15/1986  
42. Minutes: 1/5/1987  
43. Minutes: 2/2/1987  
44. Minutes: 3/2/1987  
45. Minutes: 4/6/1987  
47. Minutes: 6/1/1987  
48. Minutes: 9/14/1987  
49. Minutes: 10/5/1987  
50. Minutes: 11/2/1987  
51. Minutes: 12/7/1987  
52. Minutes: 12/5/1988
54. Minutes: 2/6/1989
56. Minutes: 4/5/1989
57. Minutes: 5/1/1989
59. Minutes: 9/5/1989
60. Minutes: 10/2/1989
61. Minutes: 11/7/1989
63. Minutes: 1/2/1990
64. Minutes: 2/5/1990
67. Minutes: 5/7/1990
70. Minutes: 10/4/1990
73. Minutes: 1/7/1991
76. Minutes: 4/1/1991
77. Minutes: 5/6/1991
80. Minutes: 10/7/1991
82. Minutes: 12/2/1991
83. Minutes: 1/6/1992
84. Minutes: 2/3/1992
85. Minutes: 3/2/1992
86. Minutes: 4/6/1992

_Bulletins_
92. Bulletin: June 1988
100. Bulletin: October 1989
120. Bulletin: January 1992
121. Bulletin: March 1992

Crime Analysis Statistics
126. Crime analysis statistics: August 1990
137. Crime analysis statistics: January 1992
139. Crime analysis statistics: May 1992

Financial Reports
140. Financial report: May 1985
141. Financial report: September 1985
142. Financial report: January 1986
143. Financial report: September 1986
144. Financial report: October 1986
145. Financial report: December 1986
146. Financial report: April 1987
147. Financial report: Clifton Town Meeting revenue and expenses for the year 1987
149. Financial report: March 1990
150. Financial report: May 1990
151. Financial report: June 1990
152. Financial report: July 1990
156. Financial report: November 1990
158. Financial report: January 1991
163. Financial report: June 1991
164. Financial report: July 1991
166. Financial report: October 1991
171. Financial report: March 1992

District Five Crime Prevention Periods

Clifton Town Meeting
175. District five crime prevention period 12/22/1985-1/18/1986

Period Crime Report

Miscellaneous Correspondence
182. Correspondence: 2/9/1983
183. Correspondence: 3/22/1983
184. Correspondence: 4/2/1984
185. Correspondence: 4/29/1985
186. Correspondence: May 1985
187. Correspondence: 5/17/1985
188. Correspondence: 5/19/1985
189. Correspondence: September 1985
190. Correspondence: September 1986
191. Correspondence: 2/3/1986
192. Correspondence: 2/27/1986
193. Correspondence: 1/5/1987
194. Correspondence: 5/11/1990
195. Correspondence: 5/14/1990
196. Correspondence: 5/18/1990
198. Correspondence: 4/21/1991
199. Correspondence: thirteen additional letters: undated
INVENTORY

Box 1
1. Budget: 1987
2. Clifton Town Meeting, taxes: 1987
3. Taxes and payroll: 1988
4. Deposits: 1988
5. Paid bills: 1988
7. Clifton Town Meeting, payroll taxes: 1989
12. Deposits: 1990
13. Bank statements 1990
14. NSP: 1990
15. Bills paid: 1990
17. Gradison, Gateway, and Thomas McKinnon
18. Taxes: 1990
19. Merrill Lynch Clifton Town Meeting special account (Clifton Theatre Corporation)
23. IRS: 1991
27. Treasurers report: 1991
28. Paid bills: 1992
29. Financial reports: 1992
30. NSP and Invest in Neighborhoods: 1992
31. Gradison: 1992
32. Star Bank: 1992

Box 2
2. Cancelled checks and financial statements: 1983
5. Cancelled checks and financial statements: 1985-1986
11. Cancelled checks: 1992
INVENTORY

Box 1
1. Miscellaneous papers, correspondences, et cetera
2. Hosea since 1977
3. Hosea Avenue closure
4. Hosea: Clifton Town Meeting, Hosea Avenue
5. Power notes
6. Miscellaneous papers, correspondences, et cetera
7. Miscellaneous blueprints, papers, et cetera
8. Miscellaneous photocopies of photographs
9. One small box containing correspondences and slides
Clifton Town Meeting

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INVENTORY

Box 1
Not yet inventoried